



Government of West Bengal
Office of the Superintendent
Sambhunath Pandit Hospital
Kolkata-700020

Memo No. SNPH/ 668

Dated: /01/2025

Quotation Inviting Notice

Sealed quotations are hereby invited by the Superintendent, Sambhunath Pandit Hospital, Kolkata-20, from the reputed firms / agencies / individuals having registered office in Kolkata district those who are capable to supply the following Equipment items/Medicine at Sambhunath Pandit Hospital, Kolkata-20. Rate should be quoted including all charges in legible manner in figure & word as follows:

Sl No.	Name of Item	Unit	Rate excluding of GST (INR) Per Pc	GST Amount	Rate including GST (INR) Per Pc	Specification (if any)	Warranty
1.	Photo copier machine a. Supporting media – A3(min) b. Print speed up-to 22 pages/min(A4) c. Pull & push scanning capability with TWAIN & WIA support d. Capability of scanning & saving in network computing system (scan to network) e. Compatible with Windows 7, 8.1, 10 & 11. f. warranty (min 1 yr / preferred 2 yr.)	01 PC				CANON(IR2425 / 2224N) / XEROX (B1022V_B / B1025V_B)OR SIMILAR MAKE	Warranty (min 1 yr / preferred 2 yr.)

The sealed quotation must be dropped in drop box at the office of the superintendent, SNPH on and from 22/01/2025 within 30/01/2025 up to 02.00 P.M. Quotation will be opened as on 30/01/2025 at 03.00 P.M. at the office chamber of the Superintendent. Demonstration is mandatory within next 2 working days of the concerned ward & department, after opening bid failing which the quotation will be treated as cancelled.

- ❖ The rate should be quoted as per specification.
- ❖ Item name, unit & Specification should not be changed.
- ❖ Rate should be quoted as per mentioned table.
- ❖ Rate should not be quoted above M.R.P/N.P.P.
- ❖ The Superintendent has every right to accept /cancel any quotation without assigning any reason thereof.
- ❖ No other charges except the GST will be acceptable.
- ❖ Goods must be delivered within 7 days from the date of P.O.
- ❖ The quotation should be valid for 365 days from the date of opening of the quotation.
- ❖ If the L1 bidder will not be able to comply the order within the stipulated time mentioned above the order, will be cancelled automatically. The undersigned will have the right to place the same before the L2 bidder without any notice & reason to the L1 bidder.
- ❖ If any dispute or reaction arises after using of the item from the vendor, the selected bidder will have to change the item without any cost.
- ❖ **Lowest bid is not the sole criteria for selection; quality of article is most important.**
- ❖ Bill amount will be paid only after availability of allotment in IFMS.
- ❖ Documents should be submitted under mentioned:
I) Self-attested PAN card & I.T. Return for the year 2023-2024. II) Valid Trade License. III) Valid GSTN. III) Valid Bank Details.
- ❖ The undersigned shall have right to cancel or reject any quotation at any stage without any further intimation.
- ❖ The supplier shall hold the sole responsibility.
- ❖ Without proper documents bid will be treated as **CANCELLED**.

sd/-
Superintendent
Sambhunath Pandit Hospital
Kolkata-700020

Memo No. SNPH/ 668/1(3)

Dated: 22/01/2025

Copy forwarded to, for necessary action please

1. The IT cell, Swasthya Bhaban, Kolkata with request to publish the notice in website of the Administrative Department (www.wbhealth.gov.in).
2. IPGME&R and SSKM Hospital website (to be sent to atal.saha@gmail.com).
3. Office copy.

SUPERINTENDENT
Sambhunath Pandit Hospital
Kolkata-700020