



Government of West Bengal
Office of the Director
Institute of Post Graduate Medical Education & Research, Kolkata
244 A. J. C Bose Road, Kolkata – 700 020
E-mail : director.ipgmer@gmail.com Phone :2204 1101. Fax : 2223 5181

Memo No. : Inst./2387

Date : 20/04/2023

NOTICE

A walk-in interview will be held for contractual engagement in the following posts of Comprehensive Lactation Management Centre of Department of Neonatology, IPGME&R, SSKM Hospital.

Date of interview: 16th May, 2023

Time: 12 Noon.

Venue: Seminar Room, 1st Floor, Department of Neonatology, IPGME&R, SSKM Hospital.

The details of the posts are given below:

Designation: Lactation Support Staff

No. of vacant Posts: Three

Eligibility for this post:

- Female candidate should have a B.Sc degree in the field of Nursing or GNM trained.
- Desirable: Experience of working in maternity ward and/or paediatric/ neonatology unit for two years.

Consolidated pay per Month: Rs. 22,000.00 (Rupees twenty two thousands only)

Job description:

- Counselling mothers to promote breastfeeding and kangaroo mother care.
- Support and promote comprehensive lactation management.
- Routine rounds in postnatal ward, NICU/SNCU/KMC ward for providing lactation support to mothers.
- Making mother aware regarding the CLMC facilities and motivating them to donate milk.
- Assist in recruiting and screening potential donors.
- Counselling mothers regarding breastfeeding and educating donors on milk expression techniques.
- Providing sterile gowns, sterile bottles, and tubing for breast pump to donors, facilitating and helping donors in milk expression.
- Facilitate the process of milk storing, processing and distribution.
- In SNCU/KMC supervise nursing staff for thawing of milk, ensuring no refrigeration after thawing, following milk collection and dispensing safety protocols, maintaining cold chain.
- Documentation and record keeping.

General Information and Instruction for Candidates:

- All the original testimonials along with filled up application form and attested photocopies and one passport size photograph have to be produced on the day of interview.
- Please fill up the application form and bring it on the day of interview.
- For appearing at the interview no TA / DA will be paid to the candidates.
- The candidate must report for the interview at least 30 minutes before the time as per schedule mentioned above.

Boonib
20/04/23
Director, IPGME&R
I.P.G.M.E.&R.
Kolkata-700020

[To Shri Atal Saha, Asst. Superintendent, for uploading in the institute website]

Application Form

Name of post: Lactation Support Staff

[Please fill up the form in block letters]

Name of candidate: _____

Name of father: _____

Fix one
passport size
photo

Date of birth:

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Postal address: _____

Email id: _____

Contact no:

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Educational qualification:

Examination	Board/University	Year of passing	Marks obtained	Percentage
Madhyamik or equivalent				
Higher Secondary or equivalent				
GNM / B.Sc. Nursing				

[Contd. To next page]

Professional experience:

Organisation	Designation	Year	Experience (Year)

Declaration

I, hereby, declare that the information given in application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/ incorrect at any stage, my candidature is liable to be rejected, which I shall be solely responsible.

Date:**Signature of candidate****Please submit the following documents (self-attested) with this form:**

- Proof of age.
- Proof of address.
- Photocopy of mark sheets and certificates (Madhyamik or equivalent, Higher Secondary or equivalent, GNM Nursing, B.Sc. Nursing).
- Photocopy of experience certificates.