



Government of West Bengal
Office of the Medical Superintendent cum Vice Principal (MSVP)
IPGMER-SSKM Hospitals, Kolkata: 700020
EPABX: 22041100; E-Mail msvpsskm@gmail.com; Office: 22231589; FAX : 22234658

Memo No. SSKM / MSVP / 2023 / 426

Dated: 06/05/23

Notice for Disposal of Condemned Goods

As per the provisions of the guideline issued vide Memo No HF/O/TDE/906/5S-63/12 dated 24-08-2012 the undersigned is directed to notify that a number of unserviceable goods as declared condemned by the board, as mentioned in annexure-I, are to be disposed of by sale to the Highest Bidder "as is where is basis" and on "cash & carry" basis after inviting sealed bid.

In view of above, the undersigned invites bid in sealed cover from interested parties for sale of such items in prescribed Bid application form mentioned in Annexure-II subject to the terms & conditions given in enclosure I of Annexure-II.

Items, catalogued in Annexure-I, may be inspected on and from the date specified below in consultation with the undersigned.

All interested parties who wish to participate shall be required to deposit Rs15,000/- (Rupees Fifteen thousand only) as security deposit in the shape of Demand Draft in favour of Ragi Kalyan Samiti, SSKM Hospital, payable at Kolkata along with the bid to the undersigned within the date specified below.

Bid shall be opened on date specified below in the office of the undersigned in presence of bidders. The undersigned reserves the right to accept/reject any bid, including highest bid.

Particulars	Timeline
Date(s) of Inspection	09/05/2023 to 16/05/2023
Date of submission of Bid	12/05/2023 to 19/05/2023 upto 3PM
Date of Opening of Bid	19/05/2023 at 3 PM onwards

Enclosed: Annexure as stated

Medical Superintendent cum Vice principal
IPGME&R-SSKM Hospital, Kolkata
Dated: 06/05/23

No. SSKM / MSVP / 2023 / 426/1(8)

Copy forwarded for information & necessary action to the:

1. Director, IPGMER-SSKM/BIN/IOP, Kolkata
2. Additional Medical Superintendent-I/II/III- SSKM/SNP/BIN, Police Surgeon- KPH/ Supdt.- PG Poly clinic, Kolkata
3. Deputy Superintendent(NM)-All, SSKM/SNP/BIN Hospital, Kolkata
4. Account Officer- All, (SSKM, IPGMER, BIN and SNP), Kolkata
5. Nursing Superintendent-All, SSKM/SNP/BIN/KPH/KMH, Kolkata
6. Assistant Superintendent (NM)-All, SSKM/SNP/BIN/KMH, Kolkata
7. Facility Manager, SSKM/SNP/BIN/KPH/KMH/Ramrick, Kolkata
8. Notice Board/ Website of IPGMER-SSKM Hospital/Guard File

Medical Superintendent cum Vice-Principal
IPGMER-SSKM Hospital, Kolkata

ANNEXURE-I: CATALOGUE OF ITEMS TO BE DISPOSED

Part A: List of Items to be sold as per weight

Item No	Particulars of goods	Space / Location of goods	Remarks (if any)
1	Iron scrap	SSKM/BIN/SNP/KPH/KMH/PG Polyclinic	
2	Copper scrap	SSKM/BIN/SNP/KPH/KMH/PG Polyclinic	
3	Aluminium scrap	SSKM/BIN/SNP/KPH/KMH/PG Polyclinic	
4	Brass scrap	SSKM/BIN/SNP/KPH/KMH/PG Polyclinic	
5	Glass / Polymer scrap	SSKM/BIN/SNP/KPH/KMH/PG Polyclinic	
6	Paper scrap	SSKM/BIN/SNP/KPH/KMH/PG Polyclinic	
7	Wooden scrap	SSKM/BIN/SNP/KPH/KMH/PG Polyclinic	

003
14

ANNEXURE-II:

APPLICATION FORM

(To be issued on the letterhead of the agency)

To
The Medical Superintendent cum Vice Principal
IPGME&R-SSKM Hospital
Kolkata-700020

Sub: Sale of Disposal of Condemned goods in terms of NIT No..... Dated....

Sir,

I hereby certify that I have gone through the terms and condition mentioned in Enclosure-I and undertake to comply with them.

I, the undersigned of behalf of the firm particulars given below in Enclosure II would like to participate in the bid with reference to above.

The rates quoted by me in Enclosure III are valid and binding upon me for the entire period of contract.

The Security Deposit to be deposited by me has been enclosed herewith with following particulars:

Demand Draft No:Dated:

Amount: Rs.....(Rupees (in words)

Drawn on bank:.....Branch:.....In favour of
THE Seller mentioned above.

I give the rights to THE Seller to forfeit the Security money deposited by me/us if any delay occur on my/agent's part or fail to lift the articles within the stipulated period.

I hereby undertake to take charge of the items as per direction given in the bid document/lifting order within stipulated period.

I shall be vacating any space that may be provided to me by the head of the office to carry out the job or otherwise.

Enclosed:

Enclosure I: Terms & Condition

Enclosure II: Particulars of the Firm

Enclosure III: Price Bid Format (Separate envelope)

Date:
Place:

Signature of the Bidder
Designation
Company seal



Enclosure I: Terms & Condition

1. General Instructions:

Intending bidder may download the tender documents free of cost from the website: www.ipgmer.gov.in directly & necessary earnest money may be remitted to the office of the MSVP, **IPGMER-SSKM Hospital, Kolkata** through demand draft issued from any nationalized bank/scheduled bank in India payable at Kolkata, drawn in favour of Rogi Kalyan Samiti, SSKM Hospital,

2. Time Schedules for the tender

THE TIME SCHEDULE FOR OBTAINING THE BID DOCUMENTS, THE SUBMISSION OF BIDS AND OTHER DOCUMENTS ETC. WILL BE AS PER CLAUSE 8.

3. Eligibility for Quoting :

Any reputed firm having a Valid Trade License, Valid PAN card, GST Reg. No. can participate in the tender process.

4. Submission of Tender :

The tender is to be submitted in a two Bid System.

Bid should be in two parts

(Part-I: Technical Bid & Part-II: Financial Bid).

The Technical Bid must be accompanied with the attested photocopies of up to date GST Reg, No., P.Tax, Valid Trade License, PAN and other relevant documents and also credential certificate with experience.

Part-I (Technical Bid) Format:

a.	Name of the Firm/Agency	
b.	Full Postal Address	
c.	Mobile No.	
d.	Telephone No	
e.	Fax No	
f.	Date of Establishment of Firm	
g.	Give details of any Government contracts executed during the last 2 years	
i.	Name and address of your Bankers stating the name in which the Account stand	
j.	PAN /TAN Number	
k.	Trade License Number.	
l.	GST Reg.Number & Clearance certificate	
m.	P.Tax Number.	

Date:

Place:

Signature of the Bidder
Designation:
Company seal

Part-II (PRICE BID FORMAT)
Model Price Bid Format

Sl. No.	Items	Rate in Rs. (Per kg)	Rate In words (Per Kg)
1	Iron scrap		
2	Copper scrap		
3	Aluminium scrap		
4	Brass scrap		
5	Glass / Polymer scrap		
6	Paper scrap		
7	Wooden scrap		

Date
Place

Signature of the Bidder
Designation
Company Seal

In the Financial Bid, Rate per Unit weight (Kilo Gram) should be quoted in figure and word including all taxes and other charges. In case of discrepancy between figure and word amount, the word amount will be taken into consideration.

Technical Bid & Financial Bid must be submitted in separate sealed envelope.

5. Evaluation of the tenders

During the tender evaluation process, the "Technical Bid" will be opened first. Those Tenderer who have qualified the essential & other requirements will be identified and only their "FINANCIAL BID" i.e. Financial bid will be opened. The "FINANCIAL BID" of those Tenderer failing to meet the technical & other requirements of participating in the tender will not be opened and will be rejected. The Tenderer offering the item found suitable and being as per the tender specifications will only be selected.

The Tenderer who have been so identified to have been technically suitable in the context of above will be deemed to have passed the test of essential and other requirement of the quoted item or items.

The "FINANCIAL BID" of only these tenderers passing the essential and other requirement test will be opened then subject to verification of hard copies as mentioned above.

If found suitable in the context of above pre qualification etc, the Tenderer quoting the highest rate will be considered as successful for each category of item.

Note: Selection of the tender will be done on the basis of the Highest amount (H1) offered as purchase price for each type of condemned articles /items separately (rate per Kg)

6. General Clause:

- Goods shall be sold 'as is where basis is. Bids shall be deemed to have been made on the clear understanding that intending bidders have satisfied themselves fully in regard to the nature , condition, quality and quantity of goods upon inspection or otherwise.
- No error, omission or misstatement or mis- description or printing mistake whatsoever and howsoever made or published whether in the catalogue or otherwise and no defects

or faults in the goods shall annul the sale or be the subject of any claim on the part of the bidder and no claim for compensation or otherwise be entertained by The Seller.

- (c) Further, THE SELLER shall take it for granted that the bidders have fully read and understood the language, spirit and objective in these "Terms & Conditions of sale" of materials before making any bid and that there does not exist any ambiguity whatsoever in the expressions.
- (d) Bidders bidding for the goods sold shall be deemed to have taken account and made due allowance for the cost of handing, loading or other expenses (including dismantling if permitted by THE SELLER)
- (e) The bidders should not obstruct or harm any patient admitted in the hospital or has come to receive service from the hospital in any kind or these disrupt the normal activities of the establishment concern while inspecting the goods as well as while executing their work.
- (f) The employees of the establishment concern and their family members are not eligible to take part in the bid process.

7. Inspection

- (a) The bidders are requested to inspect the items ready for disposal for their satisfaction as per the dates/times specified.
- (b) Intending bidders shall be allowed to inspect the goods as mentioned in the notice for sale prior to the sale by arrangement with THE SELLER.

8. Bid Validity Period:

- (a) The bid submitted should be valid for 365 days from the date of completion of the bidding process.
- (b) If the number of bid received is not sufficient, the date of opening may be extended by the board
- (c) The decision for the acceptance/rejection of the rate offered by the bidders shall be communicated by the Board through lot confirmation letter, email or any others mode felt necessary. The bidder shall then be required to make payments as stipulated.

9. Rights & Privileges:

- (a) All lots shall be sold subject to approval by the board.
- (b) The board reserves to itself the right without assignment any reason what-so-ever (i) to apportion the total quantity amongst different bidders; (ii) to cancel or reschedule the bidding process.
- (c) The bidders would have no claim for issuance of sales release order .
- (d) The board shall be under no obligation to put up the lots singly or serially or in any other particular manner and the board reserve the rights at its discretion to withdraw lot or lots from sale at anytime without assigning any reason thereof.

10. Security Deposit:

- (a) All the bidder shall pay a earnest money deposit through demand draft as mentioned in the notice in favour of THE Seller.
- (b) Bidder's full address & contact No. must be written on the backside of DEMAND DRAFT of security deposit.
- (c) If the highest bidder fails to deposit the whole amount within 5 days of the receipt of 'sale order', such sale Order' shall be terminated by the board and the board shall entertain no claim, grievance or grudge on this account. The sale order shall now be given to the second highest bidder at the price quoted by the First Bidder and in that case, earnest money deposit of the highest bidder shall stand forfeited.



11. Statutory Documents:

- (a) All sales tax, terminal tax, excise duty and all other taxes, duties (imposts) whether to payable to the Central Government or to the state government or to the municipal, local or other authorities shall be deposited by THE BUYER along with the sales value of the materials.
- (b) Non-payment of any amount payable under this clause shall have the same effect as non-payment of the sale money and shall result in ipso-facto cancellation of the sale and forfeiture of the security deposit. If the liability of such tax (impost) and/or duty is in doubt, the department shall have a right to call upon THE Buyer to make such provision as department may deem fit and proper to ensure the recovery of such taxes (impost) and/or duty.

12. Payment Clause:

- (a) The total payment has to be submitted to the Government exchequer through T.R.7 into receipt head of A/c "0210- Medical & Public Health – 01- urban Health Services – 800- Other receipt – 006- Collection from other sources – 27- Other receipts" in one lot only within 5(five) days of issue of 'Sale Order' from the Board.
- (b) After receiving the challan of full payment of saleable items from the bidder duly verified from the end of concerned POA/TOs, the Board shall issue 'Release Order' for clearance of the material kept for sale.
- (c) Normally, all sales shall be treated as local sale and THE Buyer shall have to pay GST/Sale Tax as per the Local Sales Tax Act/Rules/Tariff of West Bengal and sales against 'c' Form/CST shall not be allowed. THE Buyer shall have to pay the local sales Tax/GST as per the applicable rate and no representation in this regard shall be entertained by the Department.
- (d) In case of default by the bidder in payment of the full payment within the stipulated schedule, the Earnest money Deposit held by department on account of that bidder shall be forfeited & the bidder shall be liable to debarred from the participation in all department auctions for a period of 3(three) months.
- (e) In case of the total quantity to be disposed of cannot be taken up by the highest acceptable bidder, the remaining quantity may be offered to the next higher bidder(s) at the price offered by the highest acceptable bidder.
- (f) THE Buyer shall not be entitled to re-sale any lot or part of a lot while the goods are still lying within the premises of Hospital/Establishment and no delivery would be permitted by Hospital to any person or persons other than THE Buyer whose names are mentioned in the release order.

13. Lifting Clause:

- (a) The sold items/material including the in situ larger & heavy items to be dismantled in the respective Department shall be lifted by THE Buyer at their own expenses from THE Seller's premises against full payment and within 10(ten) days from the date of the 'Release Order' issued by THE Seller. i.e. the order issued to The Buyer to lift the materials, failing which the 'Release Order' shall be terminated by the Board and the Board shall entertain no claim, grievance or grudge on this account.



- (b) However, the Board may, at its own sole discretion, extend the delivery period beyond the stipulated period to lift the materials on its own terms and conditions not exceeding 30 days.
- (c) In case of any default in lifting of the materials by THE Buyer within the prescribed free time limit, the outstanding material may be lifted within 20 days from the due date subject to payment of ground rent @ 1% per week and part thereof, by THE Buyer directly to the Govt. Receipt head mentioned in clause 7(a) for the period of delay. All matter relating to charging of ground rent shall be decided by the Board.
- (d) In case of goods sold on lot basis, the Ground rent shall calculated on the value of the entire lot even if lifted in part, where as goods sold on unit weight or unit number basis, the ground rent shall be calculated on the value of un-lifted quantity.
- (e) However it must be noted by the bidders that it shall be the sole discretion of department no allow THE Buyer to lift the goods with or without the ground rent after the expiry of the stipulated free delivery period or even within the aforesaid additional period of 20 days and in such event, the sale of the material no lifted by THE Buyer shall be automatically cancelled and all the money paid by the bidder shall be automatically forfeited.
- (f) THE Buyer shall lift only the item allowed in the Sale Release Order issued by THE Seller. Any item lifted from the premises except the listed in the sale release order shall be dealt with legal action by the Board.
- (g) In case THE Buyer requires any service of facility from hospital/establishment for dismantling loading or removing the goods, THE Buyer should carry out the activity under the supervision of respective hospital authority.
- (h) The materials sold shall be removed the THE Buyer from any one side of the lot as per the sole direction of the Board and no segregation of items from the sold lots shall be permitted.
- (i) For the purpose of removing the materials, THE Buyer shall employ only his/their own personnel and shall keep department fully indemnified against any claims for wage, injuries, compensation, death etc.
- (j) While removing the materials, if any accident or damage to the property/life etc. arises by reason of any act of negligence/omission/default or non-compliance with any of the Terms & Conditions of the statutory regulation or rules and regulations applicable within Hospital/Establishment premises, on the part of bidder's/his representative or employees resulting in death or injury to any person or damages to the property of Hospital/Establishment or any third party then in such an event the bidder shall have to pay compensation to any such persons. THE Bidder shall in such an event keep the Department indemnified from any demand, claims or proceedings made.
- (k) The Department shall not be responsible for any liability in respect of labour/employee appointed/engaged by THE Buyer for lifting of the materials. All formalities required under the provision of respective Labour Laws/Rules shall be duly and punctually



observed/complied at their own cost and they alone shall be responsible and liable for punitive action/payment of any dues, compensation or any amount required to paid under any provisions of Laws/Rules in any case of non compliance and default on the part of THE Buyer. If the Department in any case is held liable under any Laws/Rules then in such cases. THE Buyer shall not only make payment of such dues and/or caused but also be responsible for payments of damages to the department.

- (l) Delivery of goods shall be granted as per the working hours of that particular location of THE Buyer where the materials have been stored. Delivery shall be permitted only on production of Sale Release Order issued by the department concerned THE Buyer as the case may be and a signed copy of THE Buyer's authorization letter for taking delivery. Deliveries shall not be given on Sunday s or on any other days being holidays observed.
- (m) In the event of failure by THE Buyer to fulfil any obligations under the general conditions of sale including failure to remove/lift the goods against any lots within the stipulated time, the sale of such lot may be cancelled for the quantities not lifted by THE Buyer and all moneys paid by the bidder for those specific lots shall stand forfeited. THE Buyer shall be entitled to re-sale the goods at the entire risk and cost of THE Buyer as and when THE Buyer may deem fit without any notice to THE Seller. THE Seller shall be at full liberty to retain and/or adjust/or recover any losses incurred on account of the failure of THE Buyer to lift the material from any amount lying with THE Buyer to THE Buyer's credit. The decision of THE Seller in regard to the actual losses incurred by THE Buyer shall be final and binding on THE Buyer. Any gain on any re-sale as aforesaid shall, however, belong to THE Buyer.

14. Complaints & Delay

- (a) All bidding – related complaints should be referred to concerned Head of Office immediately by the parties concerned. Complaints pertaining to quality and quantity of materials available for delivery, difficulties in lifting etc should be referred directly to the Board by the concerned Buyer. In case the complaint is not resolved at this level, the same should be escalated to DDHS (E&S).

15. Governing Law:

- (a) This agreement is constructed and shall be governed in accordance with the laws of India without giving effect to any principle of conflict of law.

16. Jurisdiction:

- (a) The court at Kolkata shall have exclusive jurisdiction.



Enclosure II – Particulars of the Firm

a.	Name of the Firm/Agency	
b.	Full Postal Address	
c.	Mobile No.	
d.	Telephone No	
e.	Fax No	
f.	Date of Establishment of Firm	
g.	Give details of any Government contracts executed during the last 2 years	
i.	Name and address of your Bankers stating the name in which the Account stand	
j.	PAN /TAN Number	
k.	Trade License Number.	
l.	GST Reg.Number & Clearance certificate	
m.	P.Tax Number.	

Date:

Place:

Signature of the Bidder
Designation:
Company seal

Enclosure III - PRICE BID FORMAT

Sl. No.	Items	Rate in Rs. (Per kg)	Rate In words (Per Kg)
1	Iron scrap		
2	Copper scrap		
3	Aluminium scrap		
4	Brass scrap		
5	Glass / Polymer scrap		
6	Paper scrap		
7	Wooden scrap		

Date
Place

Signature of the Bidder
Designation
Company Seal

