Checklist for submission of documents for admission to MD/MS courses in Institute of Postgraduate Medical Education & Research (IPGME&R), Kolkata, in 2026-29 academic session, under State Quota

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Name of the candidate _____

NEET-PG Roll Number _____ **Score** _____ **All-India rank** _____

Candidate status ❒ MBBS from WB ❒ Other MBBS ❒ FMG, internship from WB ❒ Other FMG

Admission category: ❒ Open ❒ Service | ❒ UR ❒ EWS ❒ SC ❒ ST ❒ OBC ❒ PwD

Mobile: _____ **E-mail**: _____

AADHAAR No: _____ **PAN No**: _____

Checklist (to be filled by admitting official)

1	This checklist	❒ Yes ❒ No
2	College Admission Form duly filled in and signed.	❒ Yes ❒ No
3	State Quota seat allotment letter	❒ Yes ❒ No
4	Candidate profile letter as generated from counseling website https://wbmcc.nic.in	❒ Yes ❒ No
5	Payment proof as generated from counseling website https://wbmcc.nic.in	❒ Yes ❒ No
6	Age proof [Birth certificate or 10th standard examination admit card / certificate issued by a recognized Board or Council]	❒ Yes ❒ No
7	Photo ID proof (Passport / Voter ID card / AADHAR Card)	❒ Yes ❒ No
8	NEET-PG Admit card	❒ Yes ❒ No
9	NEET-PG Rank letter / Score card	❒ Yes ❒ No
10	MBBS Degree Certificate or equivalent for FMG [Provisional Certificate allowed for students completing Final MBBS in 2026] Issued by: ❒ University in WB ❒ University outside West Bengal	❒ Yes ❒ No
11	Marksheet 3rd Professional Part 2 MBBS examination	❒ Yes ❒ No
12	Marksheet 3rd Professional Part 1 MBBS examination	❒ Yes ❒ No
13	Marksheet 2nd Professional MBBS examination	❒ Yes ❒ No
14	Marksheet 1st Professional MBBS examination	❒ Yes ❒ No
15	Internship Completion Certificate (Must have been completed by 30.09.2026) Issued from: ❒ College in WB ❒ College outside West Bengal	❒ Yes ❒ No
16	Permanent or Provisional Registration certificate issued by National Medical Commission NMC) or by state Medical Council of _____	❒ Yes ❒ No
17*	For SC / ST / OBC candidate: Appropriate caste certificate issued in West Bengal.	❒ Yes ❒ No ❒ NA
18*	For OBC candidate: If applicable, non-creamy layer (NCL) certificate issued in West Bengal on or after 01.04.2026.	❒ Yes ❒ No ❒ NA
19*	For Economically Weaker Section (EWS) candidate: EWS Certificate issued by appropriate authority in West Bengal on or after 01.04.2026.	❒ Yes ❒ No ❒ NA
20*	For Person with Disability (PwD): Appropriate PwD Certificate issued by any of the recognized PwD certification centers recognized by Government of India.	❒ Yes ❒ No ❒ NA

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21*	Premature discontinuation bond on non-judicial stamp paper (not less than Rs. 100/-), duly filled in, signed and notarized.	❒ Yes ❒ No
22*	Service to state government bond on non-judicial stamp paper (not less than Rs. 100/-), duly filled in, signed and notarized.	❒ Yes ❒ No ❒ NA
23	Proof of online fee payment to college	❒ Yes ❒ No
24	Fee payment declaration filled in and signed by candidate.	❒ Yes ❒ No
25	For FMG candidate proof of clearing the appropriate FMGE examination	❒ Yes ❒ No ❒ NA
26	For candidates with previous postgraduation: Previous Diploma / Degree certificate (course to have been completed and all bond obligations, if any, met by 30.09.2026)	❒ Yes ❒ No ❒ NA
27	For in-service candidates (WBHS / WBMES / WBPHAS): Declaration letter to the Dept. of Health and Family Welfare, Govt. of WB, to the effect that incumbent for the in-service seat fulfils all the conditions/eligibility for service quota and Trainee Reserve.	❒ Yes ❒ No ❒ NA
28	For in-service candidates (WBHS / WBMES / WBPHAS): Certificate from the Institute Head or Custodian of the Service Book to the effect that incumbent for the in-service seat fulfils all the conditions/eligibility for service quota and Trainee Reserve.	❒ Yes ❒ No ❒ NA
29	For in-service candidates (WBHS / WBMES / WBPHAS): Posting order and joining report for claiming in service category seats under 'Dept. of Health and Family Welfare, Govt. of WB'.	❒ Yes ❒ No ❒ NA
30	For candidates in service in government or semi-government institutions in WB (other than WBHS / WBMES / WBPHAS) or other states: ID card and NOC from employer, stating service status along with place of posting. Such communication should also indicate whether the candidate will draw stipend from the admitted institute (in which case, service bond will have to be furnished).	❒ Yes ❒ No ❒ NA
31	Recent color passport size photo – 4 copies with name and DOB written on back.	❒ Yes ❒ No

* In appropriate format provided by government. Old / outdated certificates will not be accepted.

❒ I have retained good quality hardcopies and softcopies of all original certificates that will be kept in the custody of the College Office since it is not feasible for the latter to supply such documents every now and then for copy purpose.

Date of submission of documents **Signature of candidate**