

**Checklist for submission of documents for admission to MD/MS courses in
Institute of Postgraduate Medical Education & Research (IPGME&R), Kolkata,
in 2023-26 academic session under State Quota**

Name of the candidate: _____

NEET-PG Roll Number: _____ **All-India rank:** _____

Admission category: Open Service | SC ST OBC-A OBC-B PwD EWS

Mobile: _____ **E-mail:** _____

AADHAAR No: _____ **PAN No:** _____

Checklist

1	This checklist	<input type="checkbox"/> Yes <input type="checkbox"/> No
2	College Admission Form duly filled in and signed.	<input type="checkbox"/> Yes <input type="checkbox"/> No
3	Seat allotment letter	<input type="checkbox"/> Yes <input type="checkbox"/> No
4	NEET-PG Admit card	<input type="checkbox"/> Yes <input type="checkbox"/> No
5	NEET-PG Rank letter	<input type="checkbox"/> Yes <input type="checkbox"/> No
6	MBBS degree certificate or provisional MBBS degree certificate	<input type="checkbox"/> Yes <input type="checkbox"/> No
7	Marksheet 3rd Professional Part 2 MBBS examination	<input type="checkbox"/> Yes <input type="checkbox"/> No
8	Marksheet 3rd Professional Part 1 MBBS examination	<input type="checkbox"/> Yes <input type="checkbox"/> No
9	Marksheet 2nd Professional MBBS examination	<input type="checkbox"/> Yes <input type="checkbox"/> No
10	Marksheet 1st Professional MBBS examination	<input type="checkbox"/> Yes <input type="checkbox"/> No
11	Internship Completion Certificate (Internship must have been completed by 31.07.2023)	<input type="checkbox"/> Yes <input type="checkbox"/> No
12	Permanent or Provisional Registration certificate issued by Medical Council of India or a state Medical Council	<input type="checkbox"/> Yes <input type="checkbox"/> No
13	Date of birth proof (Birth Certificate or Secondary or Higher Secondary examination admit card / marksheet issued by a recognized Board or Council stating date of birth)	<input type="checkbox"/> Yes <input type="checkbox"/> No
14	Photo ID proof (Passport / Voter ID card / AADHAAR Card)	<input type="checkbox"/> Yes <input type="checkbox"/> No
15*	For SC / ST / OBC / OBC-A / OBC-B candidate: Appropriate caste certificate issued in West Bengal.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
16*	For OBC / OBC-A / OBC-B candidate: If applicable, valid non-creamy layer (NCL) certificate issued in West Bengal on or after 01.04.2022.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
17*	For Economically Weaker Section (EWS) candidate: EWS Certificate issued by appropriate authority in West Bengal on or after 01.04.2022.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
18*	For Person with Disability (PwD): Appropriate PwD Certificate issued by IPGME&R, Kolkata.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

Please turn over

19*	Premature discontinuation bond on non-judicial stamp paper (not less than Rs. 100/-), duly filled in, signed and notarized.	<input type="checkbox"/> Yes <input type="checkbox"/> No
20*	Service to state government bond on non-judicial stamp paper (not less than Rs. 100/-), duly filled in, signed and notarized.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
21	Proof of online fee payment	<input type="checkbox"/> Yes <input type="checkbox"/> No
22	Fee payment declaration filled in and signed by candidate.	<input type="checkbox"/> Yes <input type="checkbox"/> No
23	For Open category candidates who have passed MBBS from outside West Bengal: Appropriate Domicile Certificate (as mentioned on wbmcc.nic.in)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
24	For Open category candidates who have passed MBBS from outside West Bengal: Any two photo ID proof (Voter card / AADHAAR card / Passport) of any one parent showing residence in West Bengal.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
25	For candidates with previous postgraduation: Previous Diploma / Degree certificate (course to have been completed).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
26	For in-service candidates (WBHS / WBMES / WBPHAS): Declaration letter to the Dept. of Health and Family Welfare, Govt. of WB, to the effect that incumbent for the in-service seat fulfils all the conditions/eligibility for service quota and trainee reserve.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
27	For in-service candidates (WBHS / WBMES / WBPHAS): Certificate from the Institute Head or Custodian of the Service Book to the effect that incumbent for the in-service seat fulfils all the conditions/eligibility for service quota and Trainee Reserve.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
28	For in-service candidates (WBHS / WBMES / WBPHAS) posting order and joining report for claiming in service category seats under 'Dept. of Health and Family Welfare, Govt. of WB'.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
29	For candidates in service in government or semi-government institutions in WB (other than WBHS / WBMES / WBPHAS): ID card and NOC from employer, stating at least 3 years of regular service in WB along with mention of place of posting. Such letter should also indicate whether the candidate should draw stipend from the admitted institute (in which case, service bond will have to be furnished).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
30	Candidate profile letter as generated from counseling website https://wbmcc.nic.in	<input type="checkbox"/> Yes <input type="checkbox"/> No
31	Payment proof as generated from counseling website https://wbmcc.nic.in	<input type="checkbox"/> Yes <input type="checkbox"/> No
32	Recent color passport size photo – 4 copies with name and DOB written on the back.	<input type="checkbox"/> Yes <input type="checkbox"/> No

* Formats provided by government. Old / outdated certificates will not be accepted.

I have retained good quality hardcopies and softcopies of all original certificates that will be kept in the custody of the College Office since it is not feasible for the latter to supply such documents every now and then for copy purpose.

Date of submission of documents

Signature of candidate