

GOVERNMENT OF WEST BENGAL
OFFICE OF THE DIRECTOR
Institute OF Post Graduate Medical Education & Research
244 , A.J.C. Bose Road , Kolkata - 700 020

Memo No. Inst/ 654

Dated: 24.5.19

Sealed quotations are invited from bonafide/interested firms with superscription " **Quotation for Printer cum-scanner** vide memo no. Dated..... ".The quotation should reach the office of the undersigned on or before **07/06/2019 by 2 pm** . The quotation should accompany current trade Licence, PAN No., GST Registration Proof .

Quotation will Valid upto 12 months from the date of approval.

Bidders must confirm the service centre of the items in kolkata area with the quotation.

The basic rate should be furnished inclusive Transportation Cost, Insurance, Testing & Incidental Charges including others (if any) of the instrument/items etc. but excluding of GST, which noted separate column as mentioned below.

Acceptance of the lowest rate is not obligatory for the undersigned who reserves the right to accept or reject any offer without assigning any reason whatsoever.
The Quotation may be opened on **10/06/2019** onward, Bonafide/interested firm's representative may be present in time of opening at the office of undersigned .

Sl.no.	Name of the Articles/Products	Rate/Unit	GST	Total
1	Printer-cum-Scanner (Laser Jet Pro MFP)			

Specification :

- i) Product Type - Laser Printers
- ii) Functions - Print , Scan & Copy
- iii) Print speed - upto 19 ppm , Copy speed- upto 19 ppm
Scan speed - upto 6 ppm
- iv) Display - Dual Digit numeric LED
- v) Warranty - 1 yr
- vi) Reputated Brand

Director

IPGME&R, Kolkata-20



2008
24/5/19