

**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE DIRECTOR**  
**Institute OF Post Graduate Medical Education & Research**  
**244 , A.J.C. Bose Road , Kolkata - 700 020**

Memo No. Inst/ 653

Dated: 24.5.19

Sealed quotations are invited from bonafide/interested firms with superscription " **Quotation for Paper** vide memo no. .... Dated..... ". The quotation should reach the office of the undersigned on or before **07/06/2019 by 2 pm** . The quotation should accompany current trade Licence, PAN No., GST Registration Proof .

**Quotation will Valid upto 12 months. from the date of approval.**

**Bidders must confirm the existing sample of the Items before bidding the quotation.**

The basic rate should be furnished inclusive Transportation Cost, Insurance, Testing & Incidental Charges including others ( if any ) of the instrument/items etc. but excluding of GST, which noted separate column as mentioned below.

Acceptance of the lowest rate is not obligatory for the undersigned who reserves the right to accept or reject any offer without assigning any reason whatsoever.

The Quotation may be opened on **10/06/2019** onward, Bonafide/interested firm's representative may be present in time of opening at the office of undersigned .

Sl.no.	Name of the Articles/Products		Rate/Unit	GST	Total
1	Paper A4 size, 80 GSM	Per reem			
2	Paper A3 size, 80 GSM	Per reem			
3	Paper A4 size, 100 GSM	Per reem			

Specification of the Product/ Items:

i) Product quality must confirm with sample

*[Handwritten Signature]*  
24/5/19

Director

IPGME&R, Kolkata-20